

I, the undersigned, as an authorized representative of the renting group, will conduct a site visit prior to the rental date.

In addition, I have read and agree to sign on behalf of the group, a copy of the attached rules & regulations. I further agree to return a signed copy to the Operations Manager at least 30 days in advance with reservation fee of \$50 (refundable only at least 30 days prior to event) and a damage deposit of \$300 prior to the event in accordance with the Rules & Regulations and agree to comply with same. Damage deposit will be refunded within 30 days minus the cost of any damage repair or additional clean up as determined by the Manager or Board.

I understand that I must inform members of my group that the Armory is an historic building and no adhesive, tape, tacks, nails, staples or other such will be stuck to walls, doors, or woodwork of the Armory or its furnishings such as tables. All decorations will be of non-flammable material and will not hinder entrance or egress, sprinkler, or fire-alarm systems. No holes shall be made in any part of the Armory or its furnishings. Equipment cannot be dragged across the floor. Sound levels must be in compliance with local regulations and in keeping with the residential nature of the neighborhood.

Note that display cases and bookcases in the first and second floor hallways cannot be moved. Furniture and furnishings in the drill hall cannot be removed.

Finally, as authorized representative of the renting group, we agree to respect the historic Westerly Armory and its grounds in every respect.

Signature

Title

Date

*The remainder of the fee is due **20 days in advance** of your rental date.*

Checks are payable to:

WAR, Inc. PO Box 614 Westerly, RI 02891

Phone: 596-8554 Fax: 596-9529

Website: www.westerlyarmory.com

All rentals are by final approval of the Board of Directors of Westerly Armory Restoration, Inc. whose job it is to see to the safety & comfort of those using the building and the well-being of the historic Westerly Armory.

Approved to begin on 13 September 2012



Westerly Armory Restoration, Inc.

Rental Application